

# WHAT TO BRING WITH YOU TO A DABC FREE TAX SUPERSITE

SITE LOCATION: \_\_\_\_\_ HOURS: \_\_\_\_\_

*Please review the following list carefully before visiting the DABC free tax SuperSite to ensure that you have all of the required documents needed to complete your federal and State of Colorado tax return:*

- Your Social Security card, Individual Taxpayer Identification Number (ITIN) or an accurate record of either number. If you're filing a joint tax return with your spouse and/or you're claiming a dependency exemption for someone, or claiming the Earned Income Tax Credit, you'll need to bring accurate records of those Social Security Numbers or ITINs, as well. (Accurate Social Security numbers are extremely important to ensure your tax return gets processed as quickly as possible -- which will speed up your receipt of any tax refund you may be expecting);
- Photo Identification such as a driver's license;
- Your spouse, if filing a joint tax return;
- All Forms W-2, Wage and Tax Statement, from all your employers for the year 2011. If you're filing a joint tax return, you'll need all your spouse's Forms W-2 as well;
- Any and all Forms 1099 you (and your spouse if filing jointly) received. Form 1099 reports various types of income received (such as interest, dividends, unemployment compensation, social security, state tax refunds, etc.);
- A copy of your last year's federal and state tax returns, if you kept copies;
- A copy of any year-end bank account statements showing any interest earned;
- A copy of any educational expenses paid to a qualified educational institution (including tuition/mandatory fees and interest paid on student loans);
- If you believe you may be able to "itemize your deductions" to reduce your taxes, bring lists, statements, bills, or receipts of your expenses for out of pocket medical and dental, property taxes, auto vehicle registration, home mortgage interest, casualty losses, charitable contributions, and other miscellaneous expenses;
- If you itemized deductions in the previous year (Schedule A), the amount of state tax refund you received (Form 1099-G);
- Tax ID numbers of the provider(s) (Social Security or Federal ID numbers) for any child care provided (Child and Dependent Care Credit);
- A bank account and routing number if selecting a direct deposit (refund) or direct debit (balance due). The DABC SuperSite can open a bank account for free if you do not already have one. *If electronically filing, direct deposit refunds take 10-14 business days, versus 45 days for a paper check;*
- If you are filing an amended return (to correct a return that has been previously filed), a copy of the original return submitted and any of the above documents that you are correcting.